MOUNT ST. MARY'S SCHOOL, 75, PARADE ROAD, DELHI CANTT.
NEW DELHI – 110 010

NURSERY ADMISSIONS 2027-2028

General Norms :

1. Children born between **1st April 2023 and 31st March 2024** will be eligible for admission to Nursery for the **session 2027-28.**

2. Our school is situated on the defence land and according to the lease agreement, 70% seats are reserved for the children of the Serving Defence Personnel & children of the civilians residing in the cantonment area.

   i. Total number of seats in Nursery class : 120

   ii. Seats reserved for children of the serving defence personnel and civilians residing in the cantonment area. : 84 (70%)

   iii. After considering the Defence Category, the remaining 30% seats will be divided as per the applicable guidelines. This being a Minority Institution, Catholics and Christians in the Zone will be given preference. The weightage is without prejudice to the school's constitutional right to give preference to the children from Christian Community. Only if there are any seats vacant after considering these two essential categories, the siblings, alumni and general categories will be considered.

3. **Application Forms will be available online on our website www.msmschool.in → *Nursery Admission* ⟶ *Online Application* from 01.12.2026 to 28.12.2026.**

4. **Application Forms must be filled online and <u>a hard copy of the same along with the required supporting documents only must be submitted in the school office and the payment receipt</u>.**

   Kindly follow the below schedule for submission of the form between.:- 9:00 a.m. and 11:00 a.m.

21st December,2026	Serving Defence Personnel
22nd December,2026	Civil Defence and Cantonment Residents
23rd December,2026	**Catholic & Christian Students, Siblings** (Cousins and relatives will not be eligible), **Alumni** (atleast one parent should have passed out from M.S.M and studied for minimum 5 years to be eligible for this category)
28th December,2026	General Category

Please note:

A. **After making the payment. If you are unable to get a confirmation of payment and a print out of the payment receipt. You may email on <u>parentdesk@entab.in / customer care no. 011-43193333, 43193339</u> for further assistance.**

B. **Application will not be complete without submission of the hard copy of the Application Form in school along with supporting documents by at least one of the parent. Hard copy of the Form must be signed by both parents before submission.**

C. **<u>Application form will be available on the School website till 28th December,2026, 11:00 a.m.</u>**

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5. **Self attested photocopies of the following supporting documents must be submitted along with the Application Form. Original documents will have to be produced for verification at the time of admission only; if selected**

i. One latest passport sized photograph of the child for all categories (to be pasted on the form) in case you have not been able to upload it online.

ii. One family photograph (including child and both the parents or guardian), to be submitted along the supporting documents.

iii. Self-Attested Copy of Date of Birth Certificate of the child issued by Municipal Corporation or concerned authorities for all categories.

iv. Self-Attested copy of the Baptism Certificate and a letter from the Parish Priest (in case of Catholic and Christian candidates).

v. **Copy of Aadhaar Card of the candidate and both the parents for all the categories (mandatory).**

vi. Residential Proof: Photocopy of any of the following documents of both parents:
Voters I-Card / Aadhaar Card / Electricity Bill / MTNL or BSNL Telephone Bill / Passport/Ration Card/Smart Card issued in the name of parents (Mother/Father having name of child).

For Delhi Cantonment Civil Residents: Voter ID Cards of both parents are mandatory. To be eligible under this category, the Voter ID Cards must have been issued **at least three years** prior to the date of application.

vii. **In case of serving defence personnel, the following additional documents are essentially required (if not provided, the candidate will not be considered under Defence category):**

a. **Admission Sponsorship Letter issued by HQ Delhi Area, Delhi Cantt. -110010. Please note, Sponsorship certificate should have full address of the candidate.**
b. **A service certificate from your office certifying your current Date of Joining at the present/current Unit.**
c. **If residing in government accommodation, photocopy of the allotment letter.**
d. **If residing in a private residence outside Delhi cantonment, attested photocopy of the latest Rent deed or any of the documents mentioned above (in Point vi) of the same address as mentioned in the application form.**
e. **Copy of Movement Order or Posting Order(if any)**

****Please note, serving certificate will not be considered as proof of residence.**

viii. Sibling Proof: Latest Report Card of the elder sibling studying at MSM.

ix. Alumni - Class 12 Mark sheet / Pass Certificate issued by school along with copy of the T.C.

x. Parental Separation - Please attach copies of any court orders etc.

xi. In case of SC/ ST / Minority, please attach photocopy of the certificate in candidate's name.

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6. Parents will be intimated of dates to come with original documents and get their Documents verified, only if required.

7. The first list of selected candidates along with the waiting list (if any) will be put up on the notice board on 20.01.2027. The second list, if any, will be put up on the notice Board on 05.02.2027.

8. **The school reserves the right to reject or admit students.** Filling up and submission of the Application form **does not guarantee admission. Incomplete or false information will result in automatic disqualification.**

IMPORTANT NOTE FOR PARENTS

Parents are requested to ensure that all details entered in the Nursery Application Form are accurate and strictly match the information mentioned in the child's Aadhaar Card and Date of Birth Certificate.

The following details must be identical in both documents:

1. **Full Name of the Candidate**
2. **Date of Birth of the Candidate**
3. **Mother's Name**
4. **Father's Name**

Please Note: Once the details have been entered into the School Records, no changes or amendments will be permitted.

Parents are therefore advised to carefully verify all information before submitting the application form.

PRINCIPAL

Principal
Mount St. Mary's School
75, Parade Road,
Delhi Cantt., New Delhi-110010

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