

MOUNT ST. MARY'S SCHOOL, 75, PARADE ROAD, DELHI CANTT.
NEW DELHI – 110 010

2024-2025 : ADMISSION TO CLASSES(1 to 8 and CLASS 10)

General Norms :

Applications for Admission to Classes 1 to 8 and class 10 for the academic year 2024-2025 are open only for the Defence Category. Due to their frequent transfers, a limited number of vacancies are available under Defence Quota.

Only the serving Defence Personnels' wards (Army, Airforce and Navy) will be eligible for this round of admission. In case of Civil Defence Personnel, only those who have come on transfer since January 2023 will be eligible in this category.

At present, admissions are not open for the General Category due to lack of vacancies in this category. However, parents may submit their written applications (not formal application forms) with the photocopy of their ward's final report card and parents' details. In case, vacancies arise in this category in future, they will be intimated **accordingly**.

Application Forms will be available online on our website : www.msmschool.in → *Online Application form for classes 1 to 8 and class 10.*

Kindly note that the Application form will be available on the School website from 28th February,2024 to 8th March,2024.

Application Forms must be filled online and a hard copy of the same along with all supporting documents as mentioned below must be submitted in the school office after being signed by both the parents.

Kindly follow the below schedule for submission of the form :-

CLASS	DAY	DATE	TIME
One, Two, Three, Four and Five	Saturday	9 th March, 2024	9:00 a.m. to 11:00a.m
Six, Seven, Eight & Ten	Monday	11 th March,2024	9:00 a.m. to 11:00a.m

Please be informed that Entrance Exam will be on 19th March,2024 for all the classes 1 to 8 and class 10.

Please note the following:-

- A. After making the payment. If you are unable to get a payment receipt or a print out of the payment receipt. You may email us on msmschool1963@gmail.com for further assistance.
- B. Your application form will not be considered without submission of the hard copy in the School office.
- C. Application forms will not be accepted after 11th March,2024, 11:00 a.m.

1. **Photocopies of supporting documents must be submitted along with the Application Form. Original documents will have to be produced for verification purposes at the time of admission; if selected**

Please submit the following documents (Self Attested) with the forms:

- **Admission : Sponsorship Certificate from HQ Delhi Area.**
Address :- HQ Delhi Area
Delhi Cantt. - 110010
Please note, Sponsorship certificate should have full address of the candidate.
 - A Serving Certificate from the competent authority in your office stating the date of your joining along with the copy of the posting and movement order.
 - Copy of the Last Report Card of your ward (if final term report card is not available, then the copy of the First Term Report Cards must be attached).
 - One latest passport sized photograph of the child (to be pasted on the form) in case you have not been able to upload it online.
 - One family photograph (including child and both the parents) or guardian, if any.
 - Proof of current residence : Copy of Voter I Card / Aadhaar Card / Allotment Letter from authorities /Rent Agreement/lease deed of the current residence.
 - Copy of Date of Birth of the Candidate.
 - In case of sibling, a copy of the first term report card of your ward studying in our school (**Cousins and relatives will not be eligible**).
 - In case, the candidate has been an alumnus of our school, a copy of his / her previous T.C. of our School.
 - In case, the candidate is a Christian, his / her baptism certificate.
2. **The school reserves the right to reject application forms with incomplete or false information.**

**** Note -- Parents to ensure that details filled in by your goodself in the Application Form should be accurate:**

1. **Date of Birth of the Candidate**
2. **Candidate's Name**
3. **Mother's Name**
4. **Father's Name**

Names and DOB should be matching with the supporting document/s. Do not use abbreviations.

Details once entered into the School records shall not be amended.

